





AUTHORIZATION FOR RELEASE OF HEALTH PLAN INFORMATION INSTRUCTIONS

You can give permission to Scott and White Health Plan and its subsidiaries (together, the Plan) to share your personal health information with an individual or an organization. To do so, you must complete and sign the Authorization for Release of Health Plan Information form.

How long does my permission last?

In most cases, permission to share your personal health information ends:

- 1. When you are no longer a Plan member, or
- 2. When you send us a notice and tell us to end it or
- 3. Based on the event specified date you mentioned in the form.

What can the authorized individual or organization do for me? They can:

- Get plan information, such as: General Benefit Information, Claims Information, Demographic Changes, Authorization/Referrals, Billing/Premium, Appointment Assistance, Application/Eligibility, Material Requests, Complaint/Appeals, ID Cards
- Any other information you outline in the form

Can I change my mind and revoke this authorization?

Yes; You can tell us to stop sharing your information at any time by sending a written statement of revocation to Baylor Scott & White Health – Office of Corporate Compliance, 2401 S. 31st Street, MS-AR-300, Temple, Texas 76508.

However, it's not possible to revoke information the Plan has already shared.

Where do I send my completed form?

Scott and White Health Plan Attn: Customer Advocacy

1206 W. Campus Drive, Temple, TX 76502

Fax: 254.298.3663

Who do I call if I have questions?

RightCare: 855.897.4448 (855.TX.RIGHT) **Marketplace:** 855.572.7238

All other plan types: 844.633.5325 **TTY:** 711